Town of Oconomowoc

Board of Supervisors

July 7, 2008

Call to Order/Pledge of Allegiance:
Chairman Hultquist called the meeting to order at 6:00 p.m. with the Pledge of Allegiance. Present were Chairman Hultquist, Supervisors John Roelandts, Janis Husak, Brian Wiemer, and John Koepke. Also present were Town Attorney William Chapman, Police Chief James Wallis, Highway Superintendent Owen Salzman, Administrator/Planner Jeff Herrmann, and Clerk/Treasurer Terry Leaman.

There were 10 residents in attendance

Approve minutes: June 16, 2008 Board of Supervisors Meeting.
A motion was made by Supervisor Wiemer to approve the minutes as presented. The motion was seconded by Supervisor Husak. The motion carried unanimously.

Approve minutes: June 30, 2008 Special Board Meeting.
A motion was made by Supervisor Roelandts to approve the minutes as presented. The motion was seconded by Supervisor Husak. The motion carried unanimously.

Correspondence:
The Clerk read two items:

1) The Wisconsin Towns Association, Waukesha County unit, will hold their monthly meeting at the Town of Merton on Wednesday, July 23, 2008 at 7:00 p.m.
2) The Department of Natural Resources is having a meeting via teleconference on Thursday, July 10, 2008 at 11:00 a.m. regarding the Land acquisition – Statewide Access Program – Waukesha County. The meeting will be held in room 813 of the State Natural Resources Building (GEF 2), Madison.

Comments from the floor on Agenda items or any other items:
There were no comments from the floor.

CONSENT AGENDA

1. **Consider and Act on Special Event Application for the Jeff Hernbrode Birthday Party, August 16, 2008, Okauchee Lion's Park.**
   This topic was tabled to the July 21st meeting in order to verify the number of activities at the Lion's Park in 2008.

2. **Consider and Act on Special Event Application for St. Vincent de Paul Cookout, July 30 & 31, August 1 & 2, 2008 – 12-6 p/m.**
   A motion was made by Supervisor Roelandts to approve the Special Event Application for St. Vincent de Paul. The motion was seconded by Supervisor Husak. The motion carried unanimously.

OLD BUSINESS

None

NEW BUSINESS

1. **Discussion on Culvert on South Shore Drive.**
   Supervisor Roelandts met Mark Mickelson of Yaggy Colby at South Shore Drive to assess the water situation. There has been about a foot of water going over the road from the wetlands to the lake. There is an existing culvert that has collapsed; therefore the water is backing up on the road. The culvert needs to be replaced. The culvert under the road is the Town's. The culvert to the lake is on the private property of Mr. and Mrs. Walter Hallen, N73W36338 South Shore Drive.

   Mark Mickelson indicated that he did look at the situation and he provided a printout for the Board to review. There are a series of ponds that send the water through this culvert. The culvert is in poor shape. The current pipe is clay or concrete. He has some approximate cost estimates that included engineering fees of $4,055.00 and replacement costs of the culvert of $28,630.00.

   A sink hole has occurred in the road where the culvert has collapsed. Soon the entire culvert will collapse. A collapse of the culvert will stop the drainage all together. The costs include a concrete culvert for the entire length of the project but if plastic pipe would be less expensive then that would be considered for the project.

   Attorney Chapman indicated that the Town would need a temporary easement during the construction period of approximately 30 feet and a permanent easement of approximately 20 feet for the Hallen property. He requested the Hallen's to give him a copy of their deed so he could get a correct legal description of the property.

The Board directed Mark Mickelson to go ahead and start the preliminary work to be presented at the next Board Meeting on July 21, 2008.

2. **Consider and Act on Setting Dates for Budget Workshops.**
   Administrator Herrmann indicated that these would be preliminary discussions to see how the Board would like to proceed for the next budget period. The Town will be held to a 2% levy increase in 2009. The first meeting is scheduled for Wednesday, July 16, 2008 at 7:30 a.m. Copies of the 2008 budget will be provided.

3. **Discussion on vacating a portion of Breezy Point Road.**
   Administrator Herrmann encouraged the Board members to drive out to Breezy Point Road to look at the portion of the road that might be vacated or abandoned. It is a gravel road just past the Okauchee Lake Yacht Club.

   Highway Superintendent Salzman indicated that the residents want the section of road paved. Presently the Town occasionally plows this portion of road depending on the number of vehicles there.

   The Right Of Way is 66' and this portion of road is in the Right Of Way. The road has not been maintained in years. The length of the road is less than 100 yards.

4. **Discussion on Road P drainage concerns – Larry Frahm.**
   Administrator Herrmann mentioned that he has talked with Mr. Frahm several times about the drainage problems on Road P. Mr. Herrmann asked Mark Mickelson of Yaggy-Colby and Peter Muth of Ruekert-Mielke to go to Road P to review the situation.

   Mr. Larry Frahm – N51W34242-44-46 Road P presented his case for the drainage problems caused by the sewer installation. He had several pictures of his property after the sewer installation. He indicated that the when the road was reinstalled that the contractor increased the road height 6 inches. Before the road repaving his driveway flat and had a natural drain. Once the road was repaved the water just pooled in the driveway and the water from his neighbors went into his driveway.

   He has put gravel next to the road way so that he doesn't have such a large bump every time he goes into and out of his drive. Mr. Frahm received two bids from asphalt pavers to do his driveway. The bids were between $7,000.00 and $8,000.00. The asphalt would have to be angled so that the water would run from the road but not go into the garage.

Peter Muth mentioned that the elevation of the road went up after the sewer installation. The slope did not change and there always was a swale in this area. He felt the solution would be to taper the stone in the driveway so that the water flows away.

Mark Mickelson indicated that the swale went to the west at the low point in the driveway. Gravel would actually have to be removed to make the swale work properly. He felt it would relatively easy to re-grade the driveway in order to properly make the swale.

Peter Muth felt it was not the sewer projects fault that the water was pooling in the driveway.

Supervisor Husak questioned what has changed to make this situation worse? Will other opinions or topographical maps make a difference in determining what happened?

Administrator Herrmann felt that the sewer project was not at fault. He asked Mr. Frahm what he was looking for.

Mr. Frahm didn't want to have a band aide situation. He doesn't want a sharp angle to his driveway.

Mark Mickelson indicated that the swale shouldn't be that severe. The driveway shouldn't be flat either. Drainage is going to be a problem and the swale should be in the middle of the driveway.

Mr., Frahm indicated he would like the contractor to help with the cost of paving his driveway.

Supervisor Husak asked if the road was paved properly.

Peter Muth indicated that the existing asphalt was milled, graded and repaved. This is the best when redoing a road. It gives a good road that lasts a long time.

Mr. Frahm mentioned that he would be happy if the bump at the road could be lowered from 6 inches to 2 inches.

Mark Mickelson will take elevations this week and Peter Muth will add additional records. They will contact Administrator Herrmann with that information.

5. Consider and Act on Ruekert-Mielke Proposal for Sewer User Fee Analysis.

Administrator Herrmann indicated that the Town has a $3,000,000.00 note that matures in 2009. He has met with Ehlers Associates, Virchow Krause, and Ruekert-Mielke to discuss the possibility of refinancing the note or a portion of it. The proposal from Ruekert-Mielke is to do an analysis on the Town's sewer user fees to determine how best to handle the refinance of the debt.

Supervisor Husak made a motion to approve the analysis indicating that the cost shall not exceed $4,000.00. The motion was seconded by Supervisor Roelandts. The motion carried unanimously.

6. Chairman Hultquist: Nothing

7. Supervisor Reports

a. John Koepke: Nothing
b. Brian Wiemer: Nothing
c. Janis Husak: Nothing
d. John Roelandts: Supervisor Roelandts had several topics:
1) He received a letter from the OLMD that they have reached a tentative agreement with the DNR regarding the Road T boat launch. Basically they felt the lake is over populated with boats.
2) In the minutes from the last meeting it indicated that the Board was going to address the Mapleton Community Center issue. Administrator Herrmann indicated that the Boy Scouts were not ready with their proposal. They will be by the next meeting on the 21st.
3) There have been no reports on the status of the Monterey Dam. Decisions need to be made and he doesn't want the Town to miss any deadlines. This will be covered at the next meeting on the 21st.
4) He would like to see a protocol for beginning or ending a Slow No Wake restriction on the lakes in the Town of Oconomowoc. Administrator Herrmann will bring something back to the Board on that topic.
5) The school ponds on Road P are an issue. The road might be compromised under the water. These could be long term issues that have to be dealt with. Highway Superintendent Salzman indicated that the Highway Department is going to sandbag the edges of the road in hopes they can remove the water from the center. There is no place to pump the water.

8. Attorney Chapman: Nothing

9. Highway Superintendent Salzman: Nothing

10. Police Chief Wallis: Nothing

11. Administrator/Planner Herrmann

a. Discussion on Joint Application for Grant for Runyard.

Administrator Herrmann met with Al Runyard, George Stumpf, of the Village of Lac La Belle, and Mark Mickelson to discuss water run off into the lake. Mr. Runyard was open to the discussion of creating ponds to hold some water in order to get it cleaned before it enters Lac La Belle. There would also be bank stabilization included in the application.

The application costs would be shared with the Village of Lac La Belle. The Administrator will bring back the numbers so the Board can see the costs associated with the application.

12. Clerk/Treasurer

a. Approve Operator's licenses per list

A motion was made by Supervisor Husak to approve the Operator's licenses subject to the approval of the Chief of Police. The motion was seconded by Supervisor Wiemer. The motion carried unanimously.

13. Approve Vouchers and Checks

A motion was made by Supervisor Wiemer to approve the vouchers and checks subject to the review to the Town Administrator. The motion was seconded by Supervisor Koepke. The motion carried unanimously.

14. Site visit to California Avenue. *(No decisions on this topic will be made by the Board.)*

Supervisor Koepke made a motion to adjourn the meeting to California Avenue. The motion was seconded by Supervisor Roelandts. The motion carried unanimously. The meeting adjourned to California Avenue at 7:08 p.m.

At the California Avenue site visit the following topics were discussed:

a. Photographs of the road previous to the sewer installation.
b. The current location of the road.
c. The 90 degree angle of the curve in the road.
d. The proposed installation of the curb near the curve in the road.
e. The width of the road.

No decisions were made concerning this topic.

15. Adjourn

A motion was made by Supervisor Koepke to adjourn the meeting. The motion was seconded by Supervisor Husak. The motion carried unanimously. The meeting adjourned at 7:38 p.m.

Respectfully submitted,

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Terry A. Leaman
Clerk/Treasurer